

Miller Field Opening Checklist

Bosco's Pizza

- **Delivery will be 5:30, give driver \$2.00 tip from drawer**
- **Keep in boxes in oven on lowest temperature**
- **Use gloves to serve on paper plate**
- **sell leftovers for \$1.00 at closing time**

POPCORN

- **Kettle motor and kettle heat need 5 minutes to warm up. Start with 2 packages of the popcorn/oil packets to the kettle. Make 3 batches to start. If it is not warmed up it will take forever to pop.**
- *Use hot pads to flip kettle to dump popped corn when you hear no more pops for a few seconds.**
- *keep door ajar (or they melt)**

*****use metal scoop to dish out popcorn--don't leave it in the machine, set on table on paper plate.**

***Turn off kettle switches when not making popcorn but remember to warm it up for 5 minutes before starting another batch. The lights and warmer do not work.**

- **Place out counter items: pickles, creamers, sugars, and napkins**
- **make coffee-1 package of grounds to 12 cups of water-use small pitcher to fill reservoir on top of machine. Have glass pot under spout because it begins to drip right away (hot chocolate is done by the cup, use white hot pot to boil water)**
- **Check restrooms to make sure clean, stocked with toilet paper and soap. Spray a good dose of Lysol on seats, handles and fixtures.**
- **Add ice to snow cone machine, flip switch to shave. Shave a heaping pile, it will last about 20 minutes before melting.**

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- **One volunteer should be designated as the food prep person. This person wears gloves to get popcorn, make nachos, pizza, pretzels--anytime you come directly in contact with food. This person must wash hands each time before putting gloves on to handle food. Even if you take them off to get a can a pop you have to wash hands then get a new pair of gloves. Never handle money when wearing gloves! If you have to take money you have to throw gloves away, wash hands and get a new pair each time.**

Health Inspector can show up at any time! Someone has to be in charge! When asked “Who is in charge?” if someone can say “I am” that will keep us from getting a violation. This means you have to listen to the report and sign off for Miller Field. There are no repercussions for being in charge but we will get a violation if no one claims to be in charge.

Thanks! Have fun!

--Teams may be paying for each player to buy after the concessions. \$ goes into the register and make a note of team/amount and honor that when they come up. ☺